

## Sample Family Letter

Dear Family of \_\_\_\_\_,

I/We would like to share with you some information about one of the most exciting events of the year, fondly known as “Convention.” Every year the Department of Youth & Young Adult Ministry of the Diocese of Buffalo sponsors a Youth Convention. The dates for this year’s event are February 17-19 at the Adam’s Mark Hotel in Buffalo. The theme is “*Turn the Page, Live His Story.*” The weekend is a time for praying, learning, socializing, building friendships, celebrating and growing in faith. It is a great time to show our unity as Catholic Youth. I/we expect that our youth will grow spiritually and intellectually from this experience. *Here are some comments from last year’s delegates:*

(if you have past delegates you can ask them for some thoughts and include them)

*As you can see/I/we know that* the Convention makes an impact on our youth. On the back of this letter is an itinerary of the *weekend (you can copy this from the Convention Publicity Packet)*. On Sunday, February 12<sup>th</sup> Fr. \_\_\_\_\_ will bless our parish participants at one of the Masses. I/We will notify you of the Mass time. I/We will be holding an informational meeting regarding the Convention on \_\_\_\_\_ at \_\_\_\_\_. It is very important for your son/daughter to be in attendance that evening. Your attendance at this meeting is also encouraged. It will allow you to meet the adults who are chaperoning this weekend and find answers to any questions you may have. I/We will be with the group all weekend.

The cost of the Convention is \$\_\_\_\_\_ per participant. The deadline for registration is \_\_\_\_\_ and the fee must be paid at that time. Checks may be made payable to \_\_\_\_\_. *Include fundraising/parish contribution information in this paragraph.*

I/We believe the Convention experience is worthwhile for our youth. I/we look forward to sharing this special weekend with your son/daughter. If you have any questions, you may reach me/us at \_\_\_\_\_. Thank you for your time.

May God continue to bless you and your family!